



Job Description

EMPLOYER:	St Francis at the Engine Room
JOB TITLE:	Church Community Worker
RESPONSIBLE TO:	Priest, Revd. Andrew Williams/ Operations Manager
RESPONSIBLE FOR:	Sessional Workers
MAIN WORK BASE:	Engine Room, Eagle Heights, Lebus Street, Hale Village, N17 9FU
HOURS:	Part -time, 20 hours per week
SALARY:	Circa £15,000 depending on experience (£26,250 full time equivalent)

Job summary

Background

St Francis at The Engine Room has been in existence since 2013 in temporary accommodation and has become a valuable community resource offering church services and community activities in and around the Engine Room. Investment has been made to create a new church, community centre, nurse school and café complex in Hale Village which opened in October 2017. A Church Community Worker has been a key member of the team at the Engine Room since inception, and we are now looking to appoint ready for September 2018

Hale Village is a growing, vibrant community in the heart of Tottenham Hale that is currently undergoing significant re-development and which will see further changes in the next few years as more building and community development is completed. The Engine Room plays an active role in, serving and helping to build a stronger more cohesive and integrated community across the diverse, multi-ethnic demographic of the area. An area which includes a mix of students, lower income families and individuals and more affluent younger professionals.

Purpose

The Church Community Worker plays a key role at the Engine Room in supporting Church activities and the Operations Manager by assisting in the running of the Community Centre. The Church Community Worker will continue the good work of helping to deliver community events in Hale Village and Ferry Lane Estate, support and help to manage sessional workers, and engage in key activities such as Messy Play, Art Workshop and Pop-up café. The role also contributes to wider Engine Room pastoral and community support. The Church Community Worker will also be involved in church life, helping with the new and growing church of St Francis which currently meets at 11.00am on a Sunday morning.

Principal Duties and Accountabilities of the role

- Develop activity programmes which improve outcomes for children and families within Hale Village and nearby Ferry Lane community
- Oversee sessional workers and act as the main point of contact for such activities.
- Work with the Operations Manager to develop local business and corporate support for community activity funding and work closely with Centre colleagues to foster successful community partnership working
- Develop community events which seek to enhance community integration and create ways for members of the community to meet and socialise in a welcoming environment which is open to all
- Recruit and communicate regularly with volunteers, keeping policies and DBS requirements up-to-date
- Support the Priest Missioner in the church's ministry and be an active spokesperson on behalf of St Francis at the Engine Room
- Work with the Staff team to develop communications to support community engagement and encourage Centre usage
- Assist to update the website with information and contribute to Engine Room social media
- This position requires some evening and weekend duties, time off in lieu will be given.
- This role requires the postholder to reflect St Francis at The Engine Room's ethos and values through their work as a Christian organisation, serving the local church and community in Tottenham. It is therefore an Occupational Requirement that the post holder be a committed Christian who agrees with the Church of England's Statement of Faith. *'We believe in God as Father, Son and Holy Spirit is at the heart of our faith. Christians believe that Jesus is God's Son. Jesus reveals to us that God is our Father, and that God is available to us through the Holy Spirit.'*
- The post holder may be required to undertake any other duties that are commensurate with the role.

Note: This job description does not form part of the employee's contract of employment but is provided for guidance. The precise duties and responsibilities of any job may be expected to change over time. Job holders should be consulted over any proposed changes to this job description before implementation.

Person Specification

Attribute/Skill	Essential	Desirable
Experience, knowledge, training and qualifications	<ul style="list-style-type: none"> • Experience and passion for working with children, youth and families. • High level of interpersonal skills, with energy and enthusiasm • Proven ability to work effectively as part of a team • Role requires enhanced DBS 	<ul style="list-style-type: none"> • Experience of working in a church and/or Community Centre with children, families and young people • Qualifications in children and youth work
Skills/abilities	<ul style="list-style-type: none"> • Have good communication skills in written and spoken English. • A confident communicator and organizer who is creative, reliable and takes initiative • Able to actively support, promote and encourage the Engine Room's Christian ethos, mission and values. 	<ul style="list-style-type: none"> • A good level of computer literacy, competent in Microsoft Office • A willingness to worship as part of the St Francis' community.

This position is being re-advertised.
If you applied in the past three months you do not need to re-apply.

To Apply

Please send a CV and covering letter by email explaining how you meet the Person Specification to:

The Revd Andrew Williams, Priest Missioner, St Francis at The Engine Room

andrew.williams@engineroom.org.uk

Closing Date for applications

Friday 26th October 5.00pm